

Fee Payment

Jurisdiction

Consulate General of India, Auckland serves Northland, Auckland, and Waikato regions. High Commission of India, Wellington serves the rest of New Zealand, as well as Samoa, Niue, Vanuatu, and the Cook Islands.

Applicants must ensure they make payments only to the office responsible for their region. Payments made to the wrong office may cause unnecessary delays in processing.

Bank Details – Consulate General of India, Auckland

Please use the payment details below for all consular, visa, and OCI services.

The Consulate General of India, Auckland will accept fee by the following modes of payment only:

(a) Debit Card, if the application is submitted in person by appointment. **We are unable to accept Credit Card.**

(b) Online Bank Transfer. To make the payment by Online bank transfer, you should:

- Log into your internet banking account [Some mobile banking apps do not offer the registered payee search. If you cannot find it in the app, use online banking on a computer]
- Navigate to Bill payment or Pay a bill or Pay a company section
- Search & select “**CONSULATE GENERAL OF INDIA, AUCKLAND**”
- While making the payment, the applicant must ensure the following information is entered in the Particulars, Code and Reference Fields for each payment:

Particulars:	Your surname [maximum 12 characters]
Code:	Service you are applying for (PASSPORT / OCI / VISA / PCC / SURRENDER / RENUNCIATION / OTHERS) SURRENDER = surrender of Indian passport. RENUNCIATION = renunciation of OCI.
Reference:	Your Application File No* or ARN No* (or your current Passport number if applying for Attestation etc.) *File/ARN No is generated after completion of online registration

Important

- The applicant would need to attach a printed confirmation/screenshot after making the payment, along with each application.

- If you are applying for more than one service, it is requested to make separate payments for each service with different Reference numbers.
- Each of the Particulars, Code and Reference fields accepts a maximum of 12 characters. If your File/ARN number is longer than 12 characters, enter its last 12 characters. If the Reference field will not accept letters, enter only the numerals of your File/ARN number and write the full number on the payment confirmation attached to your application.
- Kindly ensure the application is delivered to us within 7 working days after the payment is made.
- Fee is non-refundable.
- Some mobile banking apps do not offer the registered payee search. If you cannot find the Consulate in the app, use online banking on a computer.
- The Consulate is registered as a bill payee with the major New Zealand banks. If your bank or app offers no bill payment or payee search option, payment cannot be made by this route; kindly pay by debit card at the Consulate at the time of your appointment.
- **Most important:** The Consulate General of India, Auckland does not publish its bank account number. Payment is made only by selecting the Consulate from your bank's list of registered bill payees. Kindly beware of fake calls or emails asking you to pay/transfer money for any reason to a certain bank account. Consulate General of India does not make any such calls. Please do not reveal your personal details to such callers.

Paying from your bank

Every New Zealand bank accepts this payment through its bill payment or payee search. Menu names and steps differ by bank and change from time to time. In your internet banking, look for the option to pay a bill, a company or a registered payee, then search for "CONSULATE GENERAL OF INDIA, AUCKLAND".

Some banks group the three boxes inside a section called Details, Statement details or Reference details. Open it and complete the three boxes separately. Do not type all three on one line: each box holds 12 characters and the rest is cut off.

Where the bank offers two sets of boxes, one for your own statement and one for the Consulate's, complete the Consulate's set. Details entered only on your own side do not reach us.

If the screen asks for the Consulate's account number, you are on the wrong screen. Go back and look for the registered or bill payee list; at some banks the link appears under the payee name field only once you start typing.

The current instructions for the main banks are published on their own websites:

Bank	Instructions published by the bank
ANZ	www.anz.co.nz/banking-with-anz/ways-to-bank/guides/payments-transfers/
ASB	www.asb.co.nz/help/how-do-i-set-up-a-bill-payment-to-a-preassigned-payee.html
BNZ	www.bnz.co.nz/support/internet-banking/payments/adding-company-payees
Kiwibank	www.kiwibank.co.nz/help/payments/make-manage-payments/add-edit-delete-payee/
Westpac	www.westpac.co.nz/help/how-do-i-make-a-payment-in-westpac-one/

These pages are maintained by the banks. If what you see on screen differs, follow the screen and contact your bank.
