Fee Payment

Jurisdiction

Consulate General of India, Auckland serves Northland, Auckland, and Waikato regions. High Commission of India, Wellington serves the rest of New Zealand, as well as Samoa, Niue, Vanuatu, and the Cook Islands.

Applicants must ensure they make payments only to the office responsible for their region. Payments made to the wrong office may cause unnecessary delays in processing.

Bank Details – Consulate General of India, Auckland

The current bank account (03-1798-0279980-013) of the Consulate General of India in Auckland will soon become inactive. Applicants should stop using this account immediately for consular service payments. Please use the new payment details below for all consular, visa, and OCI services.

The Consulate General of India, Auckland will accept fee by the following modes of payment only:

(a) Debit Card (if the application is submitted in person). **We are unable to accept Credit Card.**

(b) Online Bank Transfer. To make the payment by Online bank transfer, you should:

• Log into your internet banking account [Some MOBILE banking apps do not have this option and you may have to log into ONLINE banking]

• Navigate to Bill payment or Pay a bill or Pay a company section

• Search & select "**CONSULATE GENERAL OF INDIA, AUCKLAND**"

• While making the payment, the applicant must ensure the following information is entered in the Particulars, Code and Reference Fields for each payment:

Particulars:	Your Surname/Name [Limited to 12 characters]
Code:	Service you are applying for (PASSPORT / OCI / VISA / PCC / RENUNCIATION / OTHERS.)
Reference:	Your Application File No* or ARN No* (or your current Passport number if a *File/ARN No is generated after completion of online registration

Important

- The applicant would need to attach a printed confirmation/screenshot <u>after making the payment</u>, along with each application.

- If you are applying for more than one service, it is requested to make separate payments for each service with different Reference numbers.

- Kindly ensure the application is delivered to us within 7 working days after the payment is made.

- Fee is non-refundable.

- Some MOBILE banking apps do not have the above option and you may have to log into ONLINE banking.

- **Most important:** Now, the Consulate General of India, Auckland will not publish its bank account details anywhere. Kindly beware of fake calls or emails asking you to pay/transfer money for any reason to a certain bank account. Consulate General of India does not make any such calls. Please do not reveal your personal details to such callers.

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Process for making payment for each bank is different. You may like to refer to the instructions below or may need to contact your respective bank for assistance. Payment instructions of some banks are as below for reference:

(a) ANZ BANK

- Log into ANZ Internet Banking

- Navigate to Pay & transfer > Pay a person or a bill

- Choose the account to make the payment from

- Click A new person or company and search for **"CONSULATE GENERAL OF INDIA, AUCKLAND"**

- Enter the correct fee amount

What information do I need to put in the Particulars, Code and Reference Fields?

- **Particulars:** Your Surname

- **Code:** Service you are applying for (PASSPORT /OCI /VISA /PCC /CANCELLATION /OTHER)

- **Reference:** Your Application File no or ARN No (or your current Passport number if applying for Attestation etc.)

- Enter any details you want to show on your own account statement

- Click Next

- Confirm the details and click Confirm & pay.

Please note: If you are making more than one payment. Kindly ensure the correct information is entered in the Particulars, Code and Reference field for each payment

(b) ASB BANK

- Log in to FastNet Classic Internet Banking.

- Select Bill Payments from the Payments menu.

- From the drop-down menu, select the account you wish the Bill Payment to come from.

- Select New Bill Payment Payee

- Search & Select **"CONSULATE GENERAL OF INDIA, AUCKLAND"** on the New Payee screen.

What information do I need to put in the Particulars, Code and Reference Fields?

- Particulars: Your Surname

- Code: Service you are applying for (PASSPORT /OCI /VISA /PCC /CANCELLATION /OTHER)

- Reference: Your Application File no or ARN No (or your current Passport number if applying for Attestation etc.)

- Enter your FastNet Classic Password and Select Submit.

How to make payment?

- Select Bill Payments from the Payments menu.

- Click on Make a Payment

- Enter the correct fee amount

- Click on Add Bill Payment

- And then follow the on-screen instructions.

Please note: If you are making more than one payment. Kindly ensure the correct information is entered in the Particulars, Code and Reference field for each payment.

(c) BNZ- BANK OF NEW ZEALAND

- Log in your online banking

- Before you can make payment, you need to add **"CONSULATE GENERAL OF INDIA, AUCKLAND"** as a bill payee.

- Go to Payments

- Click on **Someone new** in the **Quick pay** area.

- Choose **Add a payee**

- Search & select "**CONSULATE GENERAL OF INDIA, AUCKLAND**"

What information do I need to put in the Particulars, Code and Reference Fields?

- Particulars: Your Surname

- Code: Service you are applying for (PASSPORT /OCI /VISA /PCC /CANCELLATION /OTHER)

- Reference: Your Application File no or ARN No (Your current Passport number if applying for Attestation etc.)

- Enter any details you want to show on your own account statement.

- Click **Add**.

Making a payment to a payee

- From the main screen, drag the account you'd like to pay from onto the payee you'd like to pay. Or, you can select **Payees** in the main menu and click the **Pay** link beside the payee you wish to pay.

- Enter the payment amount. To add a reference to your payment, click **More options** and enter **Statement Details**.

- Click **Pay Now** and then **Confirm**

Please note: If you are making more than one payment. Kindly ensure the correct information is entered in the Particulars, Code and Reference field for each payment.

(d) KIWIBANK

- Log in to internet banking and select the Pay & Transfer tab from the menu at the top, then Pay a bill (for a company)

- Search & select **"CONSULATE GENERAL OF INDIA, AUCKLAND"**

- Enter the correct fee amount

What information do I need to put in the Particulars, Code and Reference Fields?

- **Particulars:** Your Surname

- **Code**: Service you are applying for (PASSPORT/OCI/VISA/PCC/CANCELLATION/OTHER)

- **Reference**: Your Application File no or ARN No (Your current Passport number if applying for Attestation etc.)

- Click **Confirm.**

Please note: If you are making more than one payment. Kindly ensure the correct information is entered in the Particulars, Code and Reference field for each payment.

(e) WESTPAC BANK

• Log into Westpac Internet Banking
• Select Pay & transfer
• Choose the account you wish to make the payment 'From', select the 'To' account and select 'New or overseas'.
• Type in "**CONSULATE GENERAL OF INDIA, AUCKLAND "** in Search account and payee. Select "**CONSULATE GENERAL OF INDIA, AUCKLAND**". The new payee will be saved unless you turn the switch to off. Fill out the reference details, the amount and change the date if it is not going through today.

What information do I need to put in the Particulars, Code and Reference Fields?

• Particulars: Your Surname
• Code: Service you are applying for (PASSPORT /OCI /VISA /PCC /CANCELLATION /OTHER)
• Reference: Your Application File no or ARN No (or Your Current Passport number if applying for Attestation etc.)
• Enter any details you want to show on your own account statement

Please note: If you are making more than one payment. Kindly ensure the correct information is entered in the Particulars, Code and Reference field for each payment.

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