

## **General Information**

**THE CONSULATE DOES NOT ISSUE FORMAL APPLICATION ACKNOWLEDGEMENTS OR STATUS UPDATES. PLEASE DO NOT CALL OR EMAIL FOR STATUS CHECKS OR CONFIRMATION OF APPLICATION RECEIPT. KINDLY USE THE ONLINE STATUS-TRACKING LINK TO MONITOR YOUR APPLICATION'S STATUS, AND USE YOUR COURIER TRACKING NUMBER TO CONFIRM DELIVERY OF YOUR APPLICATION TO THE CONSULATE.**

### **Miscellaneous Consular Services Offered:**

The following Miscellaneous Consular Services may be availed from Consulate General of India Auckland subject to presentation and/or submission of proper documentation.

- Police Clearance Certificate (**for non-Indian Passport Holders**)
- Police Clearance Certificate (**For non-Indian Passport Holders**)-For Traffic Conviction/Taxi License/Passenger Endorsement)
- Certificate of Birth (**For Indian Passport Holders Only**)
- Life Certificates & Attestation of pension papers for pension purpose
- Life Certificates & Attestation of pension papers for other purpose
- NRI (Non-Resident Indian) Certificate (For Indian Passport Holder only)
- NRI (Non-Resident Indian) Certificate (**For OCI Holder-For Educational Purpose only**)
- Registration of Death of an Indian National
- NOC required for transportation of body/ashes back to India (For Indian Passport/OCI holder only)
- Attestation of affidavit, Declaration or Power of Attorney
- Attestation of Company/Trade documents
- Attestation of Documents by issued by New Zealand authorities
- Attestation of Documents issued by Indian authorities
- Attestation of Affidavit needed from parents living abroad and applying Minor's Passport in India
- Confirmation of Driving License Particulars
- Application for re-issue of International Driving Permit (IDP)

### **How to Apply**

1. Visit <https://indianconsularservices.mea.gov.in/> and select:
  - **Country:** New Zealand
  - **Mission:** New Zealand – Auckland
  - **Service:** the relevant service (e.g. *Police Clearance Certificate Others*)
2. Read "**Information at a Glance before Apply**", then click "**Consular Service application form online**".
3. Register or log in, then complete and submit the online application.
4. Upload the documents listed for your specific service (see the section below). If the website does not request a document that is listed as required and is applicable to you, combine it with another document you are uploading.
5. Once the online scrutiny is completed, an email will be received.
6. Only after receipt of email, choose either of the following way to submit the application
  - i. Courier all the required documents for verification

Note: For applications sent by courier, any Power of Attorney, Affidavit, or other Indian document must first be signed by the Executant(s)/Applicant(s) and then apostilled by the Department of Internal Affairs (DIA), New Zealand. Any accompanying passport copy or OCI copy must be duly attested by a Justice of the Peace (JP).

- ii. Visit in-person (by appointment Only)

Note: Applicants must ensure they submit applications only to the office responsible for their region. Applications belonging to the area out of the jurisdiction area of the Consulate will be returned at first instance as these applications lodged in other Missions can neither be processed here nor be transferred internally. **Mission Name on the top of application should be "Consulate General of India Auckland"**